



REDWOOD VALLEY-CALPELLA FIRE DISTRICT

Delbert Phelps Fire House

8481 East Road Redwood Valley CA 95470

Phone: 707-485-8121

www.redwoodvalleycalpellafire.org

BOARD OF DIRECTORS REGULAR MEETING

AGENDA

Thursday, November 14, 2024 6:00PM

NOTICE

Individuals wishing to address the Board are welcome to do so throughout the meeting. To best facilitate these items, please notify either the Chairman of the Board or the Clerk of the Board.

ADDITION TO THE AGENDA

If any, in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act) a Two-thirds Vote is Required for Action on Items. Upon determination by a two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, unanimous vote of those members present, that the need to take action arose after the agenda was posted.

1. **CALL TO ORDER- Chair**
2. **ROLL CALL- Clerk**
3. **APPROVAL OF AGENDA- Chair**
4. **PUBLIC EXPRESSION- Open Comment**

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under the jurisdiction of the Board, which are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to three (3) minutes per person and not more than ten (10) minutes for a particular subject. No action will be taken.

5. **APPROVAL OF MINUTES-Board Action**

- a. Regular Meeting September 12, 2024
- b. Special Meeting September 19, 2024
- c. Regular Meeting October 10, 2024

6. **MONTHLY FINANCIAL REPORT**

- a. Board approval of monthly expenditures and Cal Card charges for September and October- **Board Action**

7. **CHIEF'S REPORT**

8. **FIRE MARSHAL REPORT**

9. **REPORT FROM THE VOLUNTEERS**

- a. Recent and upcoming training and events
- b. Explorers Program

10. COMMITTEE REPORTS

AD Hoc Committees:

Human Resources Committee – Dunken

- a. Appointment of second board member to committee

Standing Committees:

Budget Committee – Boyd, Dunken

- a. Appointment of second board member to committee to replace Director Boyd
- b. Upcoming mid-year budget review and proposal to seek bids for current services to potentially reduce budget burdens. **Board Discussion/Action**

11. DIRECTOR REPORTS

12. GOOD OF THE DEPARTMENT

- a. Welcome to the RVCFD Board of Directors, Russel Odell.

13. OLD BUSINESS

- a. **Policy Change-** Approval of previously proposed change to current district policies regarding paid staff and qualified duty relief officer job descriptions. **Board Discussion/Action**
- b. **Policy Change**—Proposed change to current policy regarding employee retirement benefits. **Board Discussion/Action**
- c. **Sale of Surplus engine and equipment-** Request to sell engine #6270 and additional surplus equipment. **Board Discussion/Action**
- d. **Siren Warning System-** Discussion on the future of the proposed siren warning system. Establish a meeting with Disaster Recovery and the RVCFD Board to discuss the proposed project and its budget. **Board Discussion**
- e. **CALFIRE grant funds update**
- f. **PG&E Funds and proposed usage for the remaining funds-** Discussion in reference to memorandum from Chief Robinson dated 09/17/2024. This is a proposal for the allocation of the remaining funds available. **Board Discussion/Action**

14. NEW BUSINESS

- a. **Upcoming Board Vacancy-** A vacancy will exist on the Redwood Valley-Calpella Fire District Board of Directors come December 2024. This vacancy will need to be filled pursuant to the California Government Code section 1780. The Board will need to notice the public and conduct interviews to fill the open position. Board needs to determine when to direct the Board Secretary to post the opening. **Board Discussion**
- b. **Signature Update for the Board-** Update signors for the Board signature cards on the bank account and the county general fund by way of resolution. **Board Discussion/Action**

c. Form 700 and Board training. Information regarding form 700 filings and required training for board members. (Brown Act/Ethics/Sexual Harassment) -Board Discussion

d. Approval of retirement checks- Due to retirement transition issues, staff is requesting board approval for retirement checks formerly sent to Edward Jones to be issued directly to employees due to account closure. **Board Discussion/Action**

e. Approval of fire prevention policies- Review and approval of Lexipol fire prevention policies. **Board Discussion/Action**

15. REQUEST FOR FUTURE AGENDA ITEMS

16. CLOSED SESSION

a. Personnel-

In accordance with Government Code Section 54956.9. Discussion of personnel matters may be held in closed session Authority: Government Code Section 54657(b).

b. Personnel-

In accordance with Government Code Section 54956.9. Discussion of personnel matters may be held in closed session Authority: Government Code Section 54657(b).

17. OPEN SESSION

a. Report on Closed Session (GC§54957.1)

If listed on the agenda, the Board may adjourn to a closed session, to consider litigation, personnel matters, or real estate negotiations. Discussion of real estate negotiations may be held in closed session -Authority: Government. Code Section 54956.8. Discussion of litigation or pending litigation may be held in closed session - Authority: . . . Government Code Section 54956.9. Discussion of personnel matters may be held in closed session Authority: Government Code Section 54657(b).

16. ADJOURN

NEXT MEETING – December 12, 2024 at 6:00PM